

Toros Tarım Sanayi ve Ticaret A.Ş.

INFORMATION ABOUT APPLYING TO DATA CONTROLLER

Toros Tarım shows the utmost care in the processing of personal data and takes the necessary measures to be transparent and accountable.

Data subjects are given the opportunity to apply to the data controller with the Law on the Protection of Personal Data (Law). The rules and procedures of the application to the data controller have been set with the Communiqué on the Rules and Procedures of Application to the Data Controller of the Personal Data Protection Authority. All necessary administrative and technical measures have been taken to conclude the applications to be made by the data subject within the scope of the Communiqué effectively, in accordance with the law and good faith.

This form has been prepared to assist you when making your application in accordance with the communiqué.

1. Rights you can exercise during your application

The rights that may be the subject of the application of the data subjects are regulated in Article 11 of the Law as follows;

- a) *Know whether their personal data is processed or not,*
- b) *Request information if their personal data has been processed,*
- c) *Know the purpose of processing your personal data and whether they are used in accordance with its purpose*
- d) *Know the name of the third parties in the country or abroad to whom their personal data is transferred,*
- e) *Request the correction of your personal data if it is incompletely or incorrectly processed,*
- f) *Request the deletion or destruction of your personal data in the event that the grounds for its processing no longer exist,*
- g) *Request notification regarding the transactions made pursuant to subparagraphs (e) and (f) to the third parties to whom your personal data has been transferred,*
- h) *Object to the emergence of a result against you due to analyzing your processed data exclusively through automated systems,*
- i) *Request the compensation of the damage in case you suffer damage due to the unlawful processing of personal data.*

2. Exceptions

Your right of application cannot be exercised in the following cases, with the exception of the right to demand compensation for your damage:

- a) *The processing of personal data is necessary for the prevention of crime or for criminal investigation.*
- b) *The processing of personal data made public by the data subject.*
- c) *If personal data processing is required by the authorized and authorized public institutions and organizations and professional organizations in the nature of public institutions, for the execution of supervisory or regulation duties and for disciplinary investigation or prosecution, based on the authority granted by the law.*
- d) *The processing of personal data is necessary for the protection of the economic and financial interests of the State regarding budget, tax and financial matters.*

3. Ways to Apply

You can submit your application to us using one of the methods listed after filling out the form below.

- a) Can be delivered in person or by registered mail to the address: **Esentepe Mah. Büyükdere Cad. No: 209 Tekfen Tower Floors: 19 and 20, Şişli, İstanbul**
- b) If you have a registered e-mail address, to the e-mail registered to **torostarim@hs02.kep.tr**
- c) By e-mail to **toros@toros.com.tr** e-mail account using the e-mail address you have previously informed us and registered in our system.

4. Applying on Behalf of Someone Else

If an application is made on behalf of someone else, the right to apply on behalf of the data subject must be proven (e.g. power of attorney for lawyers, court decision for guardians, etc.). In unproven cases, no information about the data subject is shared and the application is directly rejected.

Intentionally obtaining personal data about someone else by giving false or incomplete information is the commitment of the offense of Illegally Sharing or Seizing the Data as regulated in Article 136 of the Turkish Penal Code. The perpetrator of this crime is sentenced to imprisonment from two to four years.

5. Authentication

Personal data is not shared with anyone other than the person concerned. If the available information and documents are not sufficient for identity verification after the application is received, different information and documents may be requested from the applicant for authentication.

If the existing personal data is not suitable for authentication, that is, if the personal data cannot be related to the applicant because it does not contain any identification data or contains insufficient identification data, the application is rejected.

6. Answering the Application

If the request is accepted, necessary actions will be taken. If the request is not accepted, it is rejected by stating the reason. It is also possible for requests to be partially accepted or partially rejected.

If the requested information is information that also concerns other third natural persons, data about third parties are removed if possible. In cases where it is not possible to remove the data, it is rejected by stating the reason.

7. Response Time

The application is answered as soon as possible after the application is received and within 30 days after the application date at the latest. In written applications, the date of notification of the document; for applications made by other methods, the date on which the application is received is considered the application date.

8. Answering Method

The applications of the data subjects are answered in writing. If there is no request to the contrary, the reply is sent by registered mail. In case the person concerned chooses a different method, a response is sent with the requested method to the extent appropriate.

9.Pricing

No fee is charged for responding to the application of the data subject. If it is concluded that the right to apply has been abused, no fee is charged for up to ten pages. A transaction fee of 1 Turkish Lira is charged for each page over ten pages.

In the event that the response to the application must be given in a recording medium such as CD or flash memory, the fee that may be charged will not exceed the cost of the recording medium.

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APPLICATION FORM FOR DATA CONTROLLER

* Name Surname

* Turkish ID No (*Turkish citizens*) / Nationality and Passport Number (*Foreigners*)

Phone and/or Fax Number

E-Mail Address

* Your Residence or Workplace Address for Notification

* *Required field of the Communiqué on the Rules and Procedures of Application to the Data Controller according to Article 5/2.*

Request

Please describe the current situation and your requests in detail so that we can identify the personal data processing activities related to you more quickly and prepare our response to your requests in a shorter time.

Include information and documents regarding your request to the form.

The response to your request will be sent in writing to your residential or workplace address. However, if you do not request it to be sent in writing and your required contact information is known to us or has been entered above, select the channel you want the answer to be sent to you:

REM

E-Mail

Fax

Data Subject's Statement

I accept and declare that I know that the information I have given above is my own and correct, that it is a crime according to Article 136 of the Turkish Penal Code to knowingly obtain personal data about someone else, and that I am obliged to compensate all material and moral damages that may arise from such a situation.

Applicant Data Subject's

Name Surname:

Application date:

Signature: